



MVUMI INSTITUTE OF HEALTH SCIENCES (MIHS)
DIOCESE OF CENTRAL TANGANYIKA

Office of the Rector
P. O. Box 76,
Mvumi- Dodoma
Tel: 0656 576 002/ 0757 419 455

Website: www.mihs.ac.tz

Email: info@mihs.ac.tz

First Name.....Middle Name

Sur Name.....

Address.....Phone No.....

REF: JOINING INSTRUCTIONS FOR 1ST YEAR MVUMI INSTITUTE OF HEALTH

SCIENCES (INTAKE 2022/2023)

We are pleased to have you selected to join the Mvumi Institute of Health Sciences as a candidate for the programme of:

.....

PRE-CONDITIONS FOR ENROLLMENT;

1. No candidate shall be allowed to register into a programme that he/she was not admitted for. Please note that switching between programmes after registration shall not be entertained.
2. No candidate will be registered before payment of full *First Semester fees, Hostel fee, NHIF fee and National Examination fee* (no installments).
3. Registration process will be completed on submission to the registrar Bank pay in slips of the above.
4. All payments are made through **CRDB, Equity, or Mkombozi Bank using control numbers which will be generated by the institution and sent to you through your mobile phone.** The pay slip must have the **name of the applicant, enrolled course, and the level of studies (NTA level).**
5. The names entered in this form must be exactly the same as those appearing on your C.S.E.E. Academic Certificates) .
6. Bring with you one ream of paper on the day of registration
Please report at the Mvumi Institute of Health Sciences on Monday the 03rd of October 2022. Any candidate reporting after the 10th of October 2022 shall not be eligible for registration.
7. Off-campus is not allowed.

8 General Information

a) Mvumi Institute of Health Sciences is a faith-based Institution owned by the Diocese of Central Tanganyika (DCT). It is situated at Mvumi Mission about 40 km from Dodoma City, by the side of the main road to Iringa. The Institute Campus is amid shadowy trees and flowers, in a quiet and peaceful environment conducive for learning. MIHS is your chosen road to success!

b) How to reach to Mvumi Institute of Health Sciences.

From Dodoma City (Idodomya), take a bus at Majengo (Market) Terminal that goes straight to Mvumi Mission and alight at MVUMI BUS TERMINAL or MVUMI HOSPITAL. The bus conductor may assist you on how to get to the Institute. The Institute includes Mvumi Hospital. Upon arrival, report to the Registrar or Admissions for who will give you all the necessary details regarding your registration procedures and accommodation.

c) Accommodation

All students are accommodated in hostels within campus, off campus is not allowed. We have adequate accommodation and accommodation facilities for our students. All you need to bring with you is;

- Two pairs of bed sheets
- One blanket
- One mosquito net
- One pillow
- One plastic bucket

NB: The use of electric appliances such as radio, television, heaters, and cookers in the rooms is not allowed.

d) Meals

Tea, lunch and dinner are served at the Institute's cafeteria. *Students are to meet their meals costs (at least Tsh.3500 per day)*

e) Transport

Transport to and from the Institute is readily available

f) Financial Requirements

In order to be registered as MIHS's bonafide student, you are supposed to fulfill

Financial requirements of the relevant programme as shown below.

- Fees and all other charges must be paid through **CRDB, Equity or Mkombozi Bank using control number** as per instructions in the Fee Structure (attached). Bank pay-in-slips (original) must be presented to the Admissions/Registrar Officer during registration.
- Special course and other requirements must be paid through Banks as instructed in the fee structure (attached). Original Bank pay-in-slips) must be presented to the Admissions/Registrar/Admissions Officer during registration
- Once paid, fees shall not be refunded or transferred to the next academic year or to a third party.

- No candidate shall be registered without full payment of all the first semester registration requirements or proof for sponsorship.
- **National Health Insurance Fund annual fee (TZS 51,000/=)** must be paid through CRDB OR other Banks as instructed in the fee structure (attached). Bank pay-in-slips (original) must be presented to the Admissions/Registrar Officer during registration. If you are already a member, you simply show your Membership Card.
- Annual or Semester accommodation costs must as well be paid separately through **CRDB or other Banks as instructed in our fee structure (attached)**. A student will be assigned a room on production of a separate accommodation bank pay in slip.

9. The Mvumi Institute of Health Sciences candidate regulations and examination policy.

Each candidate shall be issued with copies of the Institute Regulations upon registration (Prospectus/student by-laws). The candidate is required to read these documents very carefully because they provide a useful guide for his/her stay at the Institute of Health Sciences

Use of Alcohol and drugs is strictly prohibited throughout your study period,

10. Registration

On arrival the candidate shall report to the Admissions and Registrar's Office for Registration between 7:30 am and 6:00pm.

For registration purposes, ALL of the following shall be required:

- Relevant original certificates and transcripts at all sittings
- Four recently taken Passport size photographs.
- Pay in Bank slips for 1st semester costs (tuition fee and other charges)
- Pay in Bank slips for Accommodation (full or 1st semester)
- Original Joining Instruction forms duly filled.
- Non-citizens to produce passports
- Original Birth Certificates. No Substitutes.
- Duly filled Medical examination form
- **Registration cannot be completed without full payment of NHIF fee (for those who do not have a card) and the NACTE examination fee.**

11. Clinical Attachment:

During Clinical attachment the following costs will be covered by the student.

- Transport charges to the designated area
- Rent and other living expenses

The institute will cover Practical Training Health Facility (Hospital) costs, Practical Trainer's costs and supervision costs as indicated in the fee structure. The Institute will also provide transport

for the students from the Institute to Dodoma city where every student **will continue to travel to her/his clinical attachment placement** on her/his own expenses.

12 Other Provisions

- i. Please report any personal medical requirement to the Registrar of Students on arrival.
- ii. You will be required to abide by the laws of the country and any other national, regional and Institution legal provisions or Students by-Laws which facilitate the community’s well-being and prosperity.

NB: BRING WITH YOU ONE REAM OF PAPER ON THE DAY OF REGISTRATION

Attachments:

- a) Candidates Medical Examination Form
- b) Fee Structure for each program me

DECLARATION

“In consideration of my admission to Mvumi Institute of Health Sciences and of the Fee structure, regulations and privileges of a student in this institution, I accept the obligations above before my parent/guardian and hereby promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the Institute in which I am enrolled”

.....
Student Name	Signature	Date
.....
Parent/Guardian Name	Signature	Date



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STUDENT'S MEDICAL EXAMINATION FORM

First namemiddle name

Last Name

Course selected

Nationality..... Age..... Gender.....

Marital Status

PERSONAL HISTORY

Has the examinee ever suffered from any of the following? If yes indicate date and diagnosis. If not please write "NO" in Appropriate space.

NO	SUFFERED FROM	YES	NO
A	Tuberculosis		
B	Other respiratory diseases		
C	Cardiac Disease		
D	Gastro – Intestinal disease		
E	Any chronic Renal or Genitor Urinary disease		
F	Syphilis or Gonorrhoea		
G	Emotional disease or psychosis		
H	Serious Injuries		
I	Allergies		
J	Any fits		
K	Leprosy		
L	Diabetes		
M	Epilepsy		

PHYSICAL EXAMINATION

1. Height 2. Weight.....

3. Chest

- Lungs.....
- Heart
- BP

4. Abdomen

- Organs
- Other Mass
- Pregnancy

5. Skin disease

6. Eyes: Conjunctivae Pupils

Sight: Without glasses

Right

Left

Sight: With glasses

Right.....

Left

7. ENT.....

8. LAB INVESTIGATIONS

a) Blood group..... b) Sickling test

9. Any Physical abnormalities of the Prospective student and Doctor's recommendations

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.....
.....
.....
.....
.....

DECLARATION

I have examined Mr./Mrs./Missand considered that he/she is fit/not fit to

be enrolled as a student at MIHS.

Name.....**Qualifications**.....

Signature **Date:**

Official stamp

MVUMI INSTITUTE OF HEALTH SCIENCES
(Reg. No: HAS/011)
FEE STRUCTURE FOR ACADEMIC YEAR 2022/2023

DESCRIPTION	CLINICAL MEDICINE					
	NTA L4 (FIRST YEAR)		NTA L5 (SECOND YEAR)		NTA L6 (THIRD YEAR)	
	1ST SEM	2ND SEM	1ST SEM	2ND SEM	1ST SEM	2ND SEM
1.Direct payment:						
Tuition fee	700,000	600,000	700,000	800,000	800,000	700,000
Other charges	530,000	400,000	560,000	400,000	460,000	600,000
Accommodation	300,000	300,000	300,000	300,000	300,000	300,000
Total per sem.	1,530,000	1,300,000	1,560,000	1,500,000	1,560,000	1,600,000
GRAND TOTAL PER YEAR	2,830,000		3,060,000		3,160,000	

The below table is for the **first year** students only;

SPECIAL AND OTHER COURSE REQUIREMENTS	
<ul style="list-style-type: none"> ✚ Special course requirement ✚ BP Machine ✚ Littman stethoscope Classic ✚ IIPentorch ✚ Tuning fork ✚ Patella hummer (steel)Clinical thermometer ✚ Fetoscope (wooden) ✚ Tape measure ✚ Clearking board <p>(Total cost Tsh. 286,000)</p>	<ul style="list-style-type: none"> ✚ Student' uniforms ✚ Clinical coat with the Institute logo which costs Tsh.35,000 ✚ Two pairs of khaki trouser and two white shirts with short sleeves and institute logo for male students – Tsh.100,000/= ✚ Two white gowns with Institute logo for female students- Tsh. 100,000/= ✚ Theatre gowns Tsh. 25,000/= <p>(They must be bought at the institute for uniformity) (Total cost Tsh. 160,000 per student)</p>
<p>Students uniforms total cost of Tsh.135, 000 for male and female students to be paid through control numbers which will be provided.</p>	

NB:

1. All payments except special course and other course requirements must be made through the CRDB Control numbers as per joining instructions and bank pay-in slips submitted **to the registrar** on arrival.
2. All payments are non-refundable.
3. Tuition fee, accommodation fee and other charges fee must be paid through control numbers which will be provided by accounts department.
4. **Ministry of health Examination** fee of Tshs. 150,000/= should be paid each year before 31st January via control numbers provided.
5. Bring your National Insurance Card or receipt payment of Tsh.51,000/=



Mazengo Charles Mazengo
RECTOR



**MVUMI INSTITUTE OF HEALTH
SCIENCES (Reg. No: HAS/011)
FEE STRUCTURE FOR ACADEMIC YEAR 2022/2023**

DESCRIPTION	MEDICAL LABORATORY					
	NTA L4 (FIRST YEAR)		NTA L5 (SECOND YEAR)		NTA L6 (THIRD YEAR)	
	1ST SEM	2ND SEM	1ST SEM	2ND SEM	1ST SEM	2ND SEM
1.Direct payment:						
Tuition fee	700,000	700,000	700,000	700,000	800,000	900,000
Other charges	550,000	300,000	560,000	400,000	480,000	400,000
Accommodation	300,000	300,000	300,000	300,000	300,000	300,000
Total per sem.	1,550,000	1,300,000	1,560,000	1,400,000	1,580,000	1,600,000
GRAND TOTAL PER YEAR	2,850,000		2,960,000		3,180,000	

The below table is for the **first year** students only;

SPECIAL AND OTHER COURSE REQUIREMENTS
<p>Clinical white coat with the Institute logo which costs 35,000</p> <p>Two pairs of khaki trouser and two white shirts with short sleeves and institute logo for male students –Tsh.100,000/=</p> <p>Two white gowns with Institute logo for female students- Tsh. 100,000/= (They must be bought at the institute for uniformity)</p>
<p>Students uniforms total cost of Tsh.135, 000 for male and female students to be paid through control numbers which will be provided.</p> <p>The above requirements are obtainable at the Institute on production of bank pay in slip.</p>

NB:

- 1.All payments except special course and other course requirements must be made through the CRDB Control numbers as per joining instructions and bank pay-in slips submitted **to the registrar** on arrival.
- 2.All payments are non-refundable.
- 3.Tuition fees, accommodation fees, and other charges fees must be paid through control numbers which will be provided by an accounts department.
- 4.**Ministry of Health Examination** fee of Tshs. 150,000/= should be paid each year before 31st January via the control numbers provided.
- 5.Bring your National Insurance Card or receipt payment of Tsh.51,000/=

(Signature)

**Prof. Mazengo Charles Mazengo
RECTOR**



MVUMI INSTITUTE OF HEALTH SCIENCES
(Reg. No: HAS/011)
FEE STRUCTURE FOR THE ACADEMIC YEAR
2022/2023

DESCRIPTION	PHARMACY					
	NTA L4 (FIRST YEAR)		NTA L5 (SECOND YEAR)		NTA L6 (THIRD YEAR)	
	1ST SEM	2ND SEM	1ST SEM	2ND SEM	1ST SEM	2ND SEM
1.Direct payment:						
Tuition fee	700,000	600,000	700,000	800,000	800,000	700,000
Other charges	530,000	400,000	560,000	400,000	460,000	600,000
Accommodation	300,000	300,000	300,000	300,000	300,000	300,000
Total per sem.	1,530,000	1,300,000	1,560,000	1,500,000	1,560,000	1,600,000
GRAND TOTAL PER YEAR	2,830,000		3,060,000		3,160,000	

The below table is for the **first year** students only;

SPECIAL AND OTHER COURSE REQUIREMENTS
<p>White Clinical coat with the Institute logo which costs 35,000</p> <p>Two pairs of khaki trousers and two white shirts with the institute logo for male students – Tsh.10,000/= Two white gowns with the Institute logo for female students- Tsh. 100,000/= (They must be bought at the institute for uniformity)</p>
<p>Students uniforms total cost of Tsh.135,000 for male and female students to be paid through control numbers provided.</p> <p>The above requirements are obtainable at the Institute on submission of the bank pay in slip. Each student should buy a textbook from book shops titled “Tanzania pharmaceutical Handbook”, which will be checked on arrival.</p>

NB:

- All payments except special course and other course requirements must be made through the CRDB Control numbers as per joining instructions and bank pay-in slips submitted **to the registrar** on arrival.
- All payments are non-refundable.
- Tuition fee, accommodation fee and other charges fee must be paid through control numbers which will be provided by accounts department.
- Ministry of health Examination** fee of Tshs. 150,000/= should be paid each year before 31st January via control numbers provided.
- Bring your National Insurance Card or receipt payment of Tsh.51,000/=


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MVUMI INSTITUTE OF HEALTH SCIENCES
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FEE STRUCTURE FOR THE ACADEMIC YEAR
2022/2023

DESCRIPTION	NURSING & MIDWIFERY					
	NTA L4 (FIRST YEAR)		NTA L5 (SECOND YEAR)		NTA L6 (THIRD YEAR)	
	1ST SEM	2ND SEM	1ST SEM	2ND SEM	1ST SEM	2ND SEM
1.Direct payment:						
Tuition fee	700,000	600,000	700,000	600,000	800,000	600,000
Other charges	530,000	300,000	610,000	600,000	520,000	460,000
Accommodation	300,000	300,000	300,000	300,000	300,000	300,000
Total per sem.	1,530,000	1,200,000	1,610,000	1,500,000	1,620,000	1,360,000
GRAND TOTAL PER YEAR	2,730,000		3,110,000		2,980,000	

The below table is for the **first-year** students only;

SPECIAL AND OTHER COURSE REQUIREMENTS	
<ul style="list-style-type: none"> ✚ BP ✚ Machine ✚ Stethoscope ✚ Clinical thermometer ✚ Tape measure <p>(The package is available at the Institute office costing Tsh. 220,000)</p>	<ul style="list-style-type: none"> ✚ Two pairs of white trouser and two white shirts with short sleeves and institute logo for male students – Tsh.100,000/= ✚ Two pink gowns with Institute logo for female students- Tsh. 100,000/= ✚ Theatre gowns Tsh. 25,000/= <p>(They must be bought at the institute for uniformity)</p>

Student's uniforms total cost of **Tsh.125, 000 for male and female** to be paid **through control numbers which will be provided.**

Special course requirements are to be purchased by an individual student and present them on arrival.

NB:

1. All payments except special course and other course requirements must be made through the CRDB Control numbers as per joining instructions and bank pay-in slips submitted **to the registrar** on arrival.
2. All payments are non-refundable.
3. Tuition fee, accommodation fee and other charges fee must be paid through control numbers which will be provided by accounts department.
4. **Ministry of health Examination** fee of Tshs. 150,000/= should be paid each year before 31st January via control numbers provided.
5. Bring your National Insurance Card or receipt payment of Tsh.51,000/=

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**MVUMI INSTITUTE OF HEALTH
SCIENCES (Reg. No: HAS/011)
FEE STRUCTURE FOR ACADEMIC YEAR 2022/
2023**

DESCRIPTION	OPTOMETRY					
	NTA L4 (FIRST YEAR)		NTA L5 (SECOND YEAR)		NTA L6 (THIRD YEAR)	
	1ST SEM	2ND SEM	1ST SEM	2ND SEM	1ST SEM	2ND SEM
1.Direct payment:						
Tuition fee	700,000	700,000	700,000	700,000	800,000	900,000
Other charges	550,000	300,000	560,000	400,000	480,000	400,000
Accommodation	300,000	300,000	300,000	300,000	300,000	300,000
Total per sem.	1,550,000	1,300,000	1,560,000	1,400,000	1,580,000	1,600,000
GRAND TOTAL PER YEAR	2,850,000		2,960,000		3,180,000	

The below table is for the **first-year** students only;

SPECIAL AND OTHER COURSE REQUIREMENTS
<ul style="list-style-type: none"> Clinical white coat with the Institute logo which costs 35,000 Two pairs of khaki trouser and two white shirts with short sleeves and institute logo for male students –Tsh.100,000/= Two white gowns with Institute logo for female students- Tsh. 100,000/= (They must be bought at the institute for uniformity)
<p>Students uniforms total cost of Tsh.135, 000 for male and female students to be paid through control numbers which will be provided.</p> <p>The above requirements are obtainable at the Institute on production of bank pay in slip.</p>

NB:

1. All payments except special course and other course requirements must be made through the CRDB Control numbers as per joining instructions and bank pay-in slips submitted **to the registrar** on arrival.
2. All payments are non-refundable.
3. Tuition fee, accommodation fee and other charges fee must be paid through control numbers which will be provided by accounts department.
4. **Ministry of health Examination** fee of Tshs. 150,000/= should be paid each year before 31st January via control numbers provided.
5. Bring your National Insurance Card or receipt payment of Tsh.51,000/=

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**MVUMI INSTITUTE OF HEALTH
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FEE STRUCTURE FOR ACADEMIC YEAR
2022/2023**

DESCRIPTION	INFORMATION AND COMMUNICATION TECHNOLOGY					
	NTA L4 (FIRST YEAR)		NTA L5 (SECOND YEAR)		NTA L6 (THIRD YEAR)	
	1ST SEM	2ND SEM	1ST SEM	2ND SEM	1ST SEM	2ND SEM
1.Direct payment:						
Tuition fee	700,000	600,000	700,000	800,000	800,000	700,000
Other charges	530,000	400,000	560,000	400,000	460,000	600,000
Accommodation	300,000	300,000	300,000	300,000	300,000	300,000
Total per sem.	1,530,000	1,300,000	1,560,000	1,500,000	1,560,000	1,600,000
GRAND TOTAL PER YEAR	2,830,000		3,060,000		3,160,000	

The below table is for the **first-year** students only;

SPECIAL AND OTHER COURSE REQUIREMENTS
<p>Two pairs of khaki trouser and two white shirts with institute logo for male students –Tsh.10,000/=</p> <p>Two white gowns with Institute logo for female students- Tsh. 100,000/= (They must be bought at the institute for uniformity)</p>

NB:

1. All payments except special course and other course requirements must be made through the CRDB Control numbers as per joining instructions and bank pay-in slips submitted to the registrar on arrival.
2. All payments are non-refundable.
3. Tuition fee, accommodation fee and other charges fee must be paid through control numbers which will be provides by accounts department.
4. **Ministry of health Examination** fee of Tshs. 150,000/= should be paid each year before 31st January via control numbers provided.
5. Bring your National Insurance Card or receipt payment of Tsh.51,000/=

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MVUMI INSTITUTE OF HEALTH SCIENCES
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FEE STRUCTURE FOR ACADEMIC YEAR 2022/2023

DESCRIPTION	BIOMEDICAL ENGINEERING					
	NTA L4 (FIRST YEAR)		NTA L5 (SECOND YEAR)		NTA L6 (THIRD YEAR)	
	1ST SEM	2ND SEM	1ST SEM	2ND SEM	1ST SEM	2ND SEM
1.Direct payment:						
Tuition fee	700,000	700,000	700,000	700,000	800,000	900,000
Other charges	550,000	300,000	560,000	400,000	480,000	400,000
Accommodation	300,000	300,000	300,000	300,000	300,000	300,000
Total per sem.	1,550,000	1,300,000	1,560,000	1,400,000	1,580,000	1,600,000
GRAND TOTAL PER YEAR	2,850,000		2,960,000		3,180,000	

The below table is for the **first-year** students only;

SPECIAL AND OTHER COURSE REQUIREMENTS
<ul style="list-style-type: none"> ✚ Clinical white coat with the Institute logo which costs 35,000 ✚ Two pairs of khaki trouser and two white shirts with short sleeves and institute logo for male students –Tsh.100,000/= ✚ Two white gowns with Institute logo for female students-Tsh. 100,000/= (They must be bought at the institute for uniformity)
<p>Students uniforms total cost of Tsh.135, 000 for male and female students to be paid through control numbers which will be provided.</p> <p>The above requirements are obtainable at the Institute on production of bank pay in slip.</p> <p>Other course requirement (To be brought by student on arrival)</p> <ul style="list-style-type: none"> ✚ A calculator ✚ A multimeter ✚ Safety boots ✚ An overall ✚ A blue workshop coat

NB:

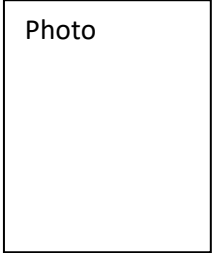
1. All payments except special course and other course requirements must be made through the CRDB Control numbers as per joining instructions and bank pay-in slips submitted **to the registrar** on arrival.
2. All payments are non-refundable.
3. Tuition fee, accommodation fee and other charges fee must be paid through control numbers which will be provided by accounts department.
4. **Ministry of health Examination** fee of Tshs. 150,000/= should be paid each year before 31st January via control numbers provided.

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ADMISSION FORM



Website: www.mihs.ac.tz Email: info@mihs.ac.tz ,

Registration Number:

First Name:

Second Name:

Surname:

Form Four Index Number:

Date Of Birth:

Nationality:

Marital Status:

Age:

Gender:

Course:

Department:

Academic Year:

Region:

Phone Number:

How did you hear about us?

NEXT OF KIN/CLOSE RELATIVE

a) **Name:** **Region:** **District:**

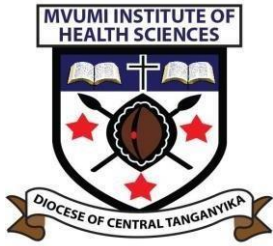
Address: **Phone No:** **Relationship:**

b) **Name:** **Region:** **District:**

Address: **Phone No:** **Relationship:**

c) **Name:** **Region:** **District:**

Address: **Phone No:** **Relationship:**



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ADMISSION FORM

Website: www.mihs.ac.tz Email: info@mihs.ac.tz ,
registrar@mihs.ac.tz

FOR OFFICIAL USE ONLY

FINANCE DEPARTMENT

Tuition fees paid.....Accommodation paid fees

Other charges paid.....

Signed By

Name..... Signature.....

(Official stamp)

Date:

ACCOMODATION

Hostel block..... Wing.....

Room No.....

(Signed By)

Name..... Signature.....

(Official stamp)

WARDEN

Date:

REGISTRAR/DEPUTY RECTOR ACADEMICS

ADMISSION OFFICE

Name..... Signature.....

(Official stamp)

Date:

Note: After complete this form and being signed by the registrar leave one copy to warden and registrar.